



<https://jobs.baaghitv.com/job/a-public-sector-organization-jobs-3/>

A Public Sector Organization Jobs | Scientific Assistant Jobs | Govt Jobs | Computer Operator Jobs

Description

A Public Sector Organization Invites applications from Pakistani Nationals for the following Positions

Responsibilities

- Scientific Assistant
- Computer Operator
- Jr. Assistant (Admin)
- Jr. Assistant (Accounts)
- Painter
- Dispatch Rider
- Driver

Qualifications

The aforesaid Job announcement is published in the newspaper. Last date to submit the applications is **January 21, 2022**. For more details about the vacancies, Please see below Job Advertisement for job descriptions, job requirements (e.g. experience, qualification, and age limit), and other perks and privileges' offered by the department.

Contacts

Hiring organization

A Public Sector Organization

Employment Type

Full-time

Industry

Government of Pakistan

Job Location

Jauharabad Distt, Khushab ,
Punjab, Pakistan

Date posted

January 6, 2022

Valid through

21.01.2022

PUBLIC NOTICE NO. 02/2021

A Public Sector Organization invites applications from Pakistani Nationals for the posts mentioned below. The qualification and experience required is mentioned against each post:-

S.#	Name of Post / Discipline	Qualification	Experience in relevant field
1	Scientific Assistant-I (SPS-4) (on contract basis)	B.Sc. (1 st Div)	Nil experience
2	Computer Operator (SPS-4) (on contract basis)	a) B.Sc. (Phy./Math./Stat./Ecn./) BCS/ BIT (1 st Div) with 10,000 Key Depression per Hour (kdph) b) 03 years DAE from a recognized Poly Tech Institute in electronics / Electrical/ Computer Technology (1 st Div) with Six Months Courses in Computer Applications.	Nil experience
3	Jr. Assistant-II (Admin) (SPS-3) (on contract basis)	FA / F.Sc (1 st Div) with 06 month Office Automation Course.	Nil experience with trade test.
4	Jr. Assistant-II (Accounts) (SPS-3) (on contract basis)	I.Com/ D.Com (1 st Div) with 06 month Office Automation Course.	Nil experience with trade test.
5	Tech-III (Mason/Plumber/ Painter/ Carpenter / Electrician) (SPS-2) (on contract basis)	a) Metric with Science minimum 2 nd Div with at least 50% marks. b) Metric with Science minimum 2 nd Div with at least 50% marks, with 01 year technical course (Technical / Drafting)	a. 06 years experience b. 05 years experience
6	Dispatch Rider-III (SPS-2) (on contract basis)	Metric at least Second Class with Motor Cycle License.	02 years experience
7	Driver-III (SPS-2) (on contract basis)	Metric having civil Driving License with LTV and HTV.	03 years experience

CONDITIONS:-

- Where the prescribed qualification is 1st Div in the final degree/certificate, only one second Div in the entire academic career from Matric onwards will be acceptable for eligibility. No 3rd Division (except post at Sr. 7 will be acceptable in the entire academic career.
- Candidates for the post of Driver-III must have a minimum height 168 cm (6^{ft}).
- Upper age limit is 35 years.
- Selected candidates can be appointed anywhere in Pakistan.
- Experience will only be considered if acquired after the minimum prescribed qualification against each post.
- Candidates must have obtained all educational certificates/diplomas/degrees from Govt. recognized institution. Those in service must apply through proper channel.
- Only the candidates who fulfill prescribed eligibility criteria may apply.
- Candidature of those who do not fulfill the requirements and apply for any of the above positions will be subject to cancellation at any stage during the process of selection or thereafter and no claim whatsoever will be acceptable during and after selection.
- Applications (on attached form) together with two latest passport size photographs and attested copies of educational degrees/certificates/ experience must reach the undersigned latest by 21.01.2022 incomplete applications (other than prescribe application form) or that received after the due date will not be entertained.
- Name of the post and field applied for with serial No. should be clearly mentioned on top right corner of the envelop.
- Only the shortlisted candidates will be called for test/interview.
- No TA/DA will be admissible for appearing in test/interview.

Admin Officer (Establishment)
P.O. Box No. 51, Jauharabad Distt. Khushab
Phone # 0454-9031143

APPLICATION FORM (Public Notice No. 02/2021)

Admin Officer (Establishment)
PO Box No. 51 Jauharabad Distt. Khushab

Post applied for:- _____ Field:- _____
Computer ID (for Office use) _____
Note: Partially filled form will not be entertained. Write NA, Where required.

02 Latest Passport size colored photographs with blue background and without Headgear

1. Name: _____ 2. Father's Name: _____
3. Date of Birth: _____ 4. Nationality: _____
5. Gender: _____ 6. Disability: _____
7. CNIC: _____ 8. Marital Status: _____
9. Domicile District & Province: _____ 10. Religion: _____ 11. Sect: _____

12. Complete Postal Address _____

13. Contact / Mobile No. _____ 14. Height: _____

15. Highest qualification: _____ 16. Major Subject (s) _____

17. Educational Record Matric/O Level/ A Level /FA/FSc / DAE /BA/BSc / BCS/ BS /B.Com / M.Sc / MCS / MBA /MA etc):-

Certificate / Degree	Passing Year	Board/University	Total Marks	Marks Obtained	% age	Division	Major Subject

18. Professional Courses/Trainings (other than educational qualification):-

Sr. #	Course / Certificates	Year	Duration		Institution	Remarks
			From	To		

19. Post qualification relevant experience / employment record:-

Organization	Designation	Govt./Private	Monthly Salary	Starting Date	End Date	Reason (s) of Leaving

20. I certify that the information provided by me in this application form is true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on this form or on other documents requested by the organization will result in cancellation of present and future employment.

21. I hereby undertake that my direct/indirect influence at any stage of recruitment process may lead to reaction/cancellation of my candidature.

Date: ____/____/2022 Applicant's Signature _____

