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## Government of The Punjab, Planning and Development Board Jobs | Procurement specialist communication specialist Environmental; Social Safeguard & Gender Specialist Information & Communication Technology Specialist ( ICT )

### Description

Govt of Punjab Invites applications from Pakistani Nationals for the following positions

### Responsibilities

- Procurement specialist
- communication specialist
- Environmental; Social Safeguard & Gender Specialist
- Information & Communication Technology Specialist ( ICT )

### Qualifications

The aforesaid Job announcement is published in The Express Tribune **Newspaper**. Last date to submit the applications is **December 15, 2021**. For more details about the vacancies, Please see below Job Advertisement for job descriptions, job requirements (e.g. experience, qualification, and age limit), and other perks and privileges' offered by the department.

### Contacts

### Hiring organization

Govt of Punjab

### Employment Type

Full-time

### Industry

Punjab Government

### Job Location

Punjab, Lahore, Punjab, pakistan

### Date posted

November 28, 2021

### Valid through

31.12.2021



GOVERNMENT OF THE PUNJAB  
PLANNING & DEVELOPMENT BOARD  
PROGRAM IMPLEMENTATION UNIT

## EXPRESSION OF INTEREST

Government of Punjab in collaboration with World Bank Group is going to implement Punjab Resource Improvement and Digital Effectiveness (PRIDE). It is a five year program funded by the World Bank Group with objective to strengthen Public Financial Management (PFM) Systems and revenue mobilization in the Punjab Province. For this purpose, a Program Support Unit (PSU) is going to be established under P&D Board which shall oversee the monitoring & coordination of this program under Technical Assistance Component. The following positions are required to be filled immediately at PSU, P&D Board. Eligible candidates from private and public sectors having relevant qualifications and experience are encouraged to apply. Qualifications and Experience required for each post are mentioned below:

Sr. No	Position	Qualifications/ Experience/Skills	No. of Post
01.	Procurement Specialist	<ul style="list-style-type: none"><li>Master's degree or equivalent in Project Management, Contract Administration, Economics, Finance, Business Administration, or Engineering from a reputed/recognized university with at least 8 (eight) years of relevant experience.</li><li>OR Bachelors degree or equivalent in Project Management, Contract Administration, Economics, Finance, Business Administration, Public Administration, Engineering or related discipline from a reputed/recognized university with at least 10 (ten) years of relevant experience.</li><li>At least 5 years experience in procurement of goods/services/works in public sector organization or donor funded projects.</li><li>Knowledge of national/subnational World Bank/International Donor Organization procurement rules and regulations.</li><li>Extensive knowledge of all procurement and consultancy selection approaches, substantive knowledge of procurement policies, processes and procedures and substantial experience in their application for the procurement of a wide range of supplies and services.</li><li>Experience of contract management of goods and consultancy contracts</li><li>Prior experience of working in the project funded by World Bank/ multilateral financial institutions is highly desirable.</li></ul>	01
02.	Communication Specialist	<ul style="list-style-type: none"><li>Master degree/BSc. BS Hons. in Public relations, Communications, marketing, development economics with at least 5 years of relevant work experience in the field of communication, marketing and/or communications sectors.</li><li>Excellent communication (oral and written) and presentation skills</li></ul> <p>Prior experience of developing communication strategy/framework for the private/government organization will be highly preferred.</p> <ul style="list-style-type: none"><li>Outstanding organizational and planning abilities with the ability to handle and prioritize multiple tasks and relationships</li><li>Proficient command English, Urdu etc.</li><li>Candidates having prior experience of working with international/donor funded projects will be given preference.</li></ul>	01
03.	Environmental, Social Safeguard & Gender Specialist	<ul style="list-style-type: none"><li>Master's degree or equivalent in Environmental Sciences and/ or Social Sciences with at least 8 years of relevant work experience in dealing with Environmental management and implementation in development projects.</li><li>Prior experience of working with donor funded projects in the relevant field is highly desirable</li><li>Proven track record in working in organizations covering a broad range of resettlement and social development issues.</li><li>Good understanding of the World Bank's / multilateral financial institutions operational policies, processes and procedures including its safeguard policies.</li><li>Good understanding of the World Bank's / multilateral financial institutions operational policies, processes and procedures related to Environment.</li><li>Demonstrated ability to work independently with limited supervision on a wide range of environmental activities, and achieving results with agreed upon objectives and deadlines.</li><li>Strong English communication skills, both written and oral.</li></ul>	01
04.	Information & Communication Technology Specialist (ICT)	<ul style="list-style-type: none"><li>Master's degree or equivalent in Computer Science / Information Technology from a reputed/recognized university with at least 8 (eight) years of relevant work experience.</li><li>OR Bachelor's degree or equivalent in Computer Science / Information Technology from a reputed/recognized university with at least 10 (ten) years of relevant work experience.</li><li>Experience in designing large ICT based automation system.</li><li>Knowledge on government procedures and system will be an asset</li></ul>	01

Applications along with updated CV, latest photograph, attested copies of CNIC, educational certificates/degrees and experience certificates should be submitted at the below mentioned address. Incomplete applications or applications received after the due date will not be considered. Only short-listed candidates will be invited for the interview. No TA/DA will be paid in this regard. **Market based salary** commensurate with experience and qualification will be offered to the selected candidates. The Expression of Interest with detailed job descriptions / Term of References (TORs) may also be viewed at [www.piu.punjab.gov.pk](http://www.piu.punjab.gov.pk). The applications complete in all respect can be submitted electronically at [www.jobs.punjab.gov.pk](http://www.jobs.punjab.gov.pk) or through post/courier at the following address on or before **December 15, 2021 during office hours**.

### Selection Method:

Selection will be in accordance with the procedures set out in the Section V 'Selection of Individual Consultants' World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers January 2011 (Revised July 2014).

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