



<https://jobs.baaghiv.com/job/ministry-of-science-and-technology-govt-of-pakistan-jobs-2021/>

Ministry of Science and Technology, Govt. of Pakistan | IT, Web developer | Software Graphic Designer Social Media Mass Communication

Description

Ministry of Science and Technology, Government of Pakistan invites applications from Pakistani Nationals for the following positions.

Vacant Positions

1. Deputy Chief (Contract Management)
2. Assistant Chief (Legal)
3. Assistant Chief (Appraisal)
4. Assistant Chief (Implementation)
5. Assistant Chief (M&E)
6. Software Developer
7. Junior Programmer
8. Research Officer
9. Communication Officer
10. Data Processing Officer
11. Content Writer
12. Graphic Designer
13. Social Media Operator
14. Photographer / Video Operator
15. Driver
16. Naib Qasid

[University of Lahore \(UOL\) Jobs](#)

[Sindh Higher Education Commission Karachi Jobs](#)

Qualifications

The aforesaid Job announcement is published in **Then Nation Newspaper**. Last date to submit the applications is **November 19, 2021**. For more details about the vacancies, Please see below Job Advertisement for job descriptions, job requirements (e.g. experience, qualification, and age limit), and other perks and privileges' offered by the department.

[Walled City of Lahore Authority \(WCLA\) Jobs](#)

[Gwadar Development Authority \(GDA\) Jobs](#)

Contacts

Hiring organization

Ministry of Science and Technology

Employment Type

Full-time

Industry

Government of Pakistan

Job Location

GOp, 44000, Islamabad, ICT, Pakistan

Date posted

November 4, 2021

Valid through

30.11.2021



Government of Pakistan
Ministry of Science and Technology
 1-Constitution Avenue, Sector G-5/2, Islamabad-44000

SITUATIONS VACANT

Ministry of Science & Technology invites job applications from Pakistani Nationals for the following Contract appointments under the PSDP Project titled "Establishment of Planning, Monitoring & Evaluation (P.M & E) Cell in Ministry of Science & Technology" initially for a period of One (01) Year, extendable after evaluation of the performance:

Sr. No.	Name of Post	PPS	Max. Age Limit	Required Qualification and Experience	No. of Posts
1.	Deputy Chief (Contract Management)	PPS-9	45	Master Degree in Law/ Bar at Law or Masters in Public Policy, Governance, Legislation with more than 09 years of experience in similar role preferably Govt. Sector predominantly in the fields of Contract Management, Public Private Partnership, bilateral and multilateral agreements etc. Have also experience in managing global vendors, signed and managed pre/post contract management function for large contracts end to end and a good understanding of the legal and financial/commercial principles will be preferred.	1
2.	Assistant Chief (Legal)	PPS-8	40	Masters Degree in Law/ Bar at Law, Master's Degree or foreign Qualification & Experience in, Legislative Drafting, legal matters with experience of more than 7 years of High Court. Having ARD diploma and good understanding of the legal and financial/commercial principles will be preferred.	1
3.	Assistant Chief (Appraisal)	PPS-8	40	16 years of education in Project Management / Engineering/ Applied Sciences/ Business Administration/ Economics, Political Science/International Relations from HEC recognized with 07 years relevant experience in development, planning, appraisal etc. preferably in Public Sector. Acquaintance with government rules, regulations and procedures would be an added advantage.	1
4.	Assistant Chief (Implementation)	PPS-8	40	16 years of education in Project Management / Engineering/ Applied Sciences/ Business Administration/ Economics, Political Science/International Relations from HEC recognized with 07 years relevant experience in development, planning, appraisal etc. preferably in Public Sector. Acquaintance with government rules, regulations and procedures would be an added advantage.	1
5.	Assistant Chief (M&E)	PPS-8	40	Masters Degree in Law/ Bar at Law, Master's Degree or foreign Qualification & Experience in, Legislative Drafting, legal matters with experience of more than 7 years of High Court. Having ARD diploma and good understanding of the legal and financial/commercial principles will be preferred.	1
6.	Software Developer	PPS-8	40	16 years of education in Computer Engineering/ Computer Science/ Electrical Engineering from HEC recognized with 07 years relevant experience. Acquaintance with government rules, regulations and procedures would be an added advantage.	1
7.	Junior Programmer	PPS-7	35	16 years of education in Computer Engineering/ Computer Science/ Electrical Engineering from HEC recognized with 3 years relevant experience. Acquaintance with government rules, regulations and procedures would be an added advantage.	1
8.	Research Officer	PPS-7	35	16 years of education in Project Management / Engineering / Information Technology / Applied Sciences / Economics / Political Science / International Relations from HEC recognized institute / university. Having technical expertise in coordination with stakeholders to collect and process the data for preparation of details pertaining to Annual Development Plan and Year Book Material, Project Briefs/ Summaries for Secretary, Minister and other relevant fora i.e. DDWP, CDWP, ECNEC etc. Experience of record keeping, file management and working on such tasks in any Govt. organization's P&D setup would be a plus.	6
9.	Communication Officer	PPS-7	35	Master Degree in Journalism/Mass Communication or a related field from HEC recognized University. At least 5 years of progressively responsible, professional-level experience in communication field in the public or private sector or local government services.	1
10.	Data Processing Officer	PPS-6	33	16 years of education in Computer Engineering/ Computer Science/ Information Technology/ Economics from HEC recognized with relevant experience. Acquaintance with government rules, regulations and procedures would be an added advantage.	2
11.	Content Writer	PPS-6	33	Master Degree in Journalism/Mass Communication/English or a related field from HEC recognized University. At least 3 years of relevant experience with National or International firms. Excellent verbal and written skills in Urdu and English. Proficient in Microsoft Office, content management systems, and social media platforms.	1
12.	Graphic Designer	PPS-6	33	Bachelor's degree in Applied Science/Information Technology / Mass Communication or equivalent from HEC recognized University. At least 3 years of relevant experience with National or International firms. Ability to work on different designing softwares. Basic knowledge of illustrations, info graphics and annual reports compilation.	1
13.	Social Media Operator	PPS-6	33	Bachelor's degree in Computer Science/Information Technology / Mass Communication or equivalent from HEC recognized University. At least 3 years of relevant experience with National or International firms. Excellent verbal and written skills in Urdu and English. Proficient in Microsoft Office, content management systems, and social media platforms.	2
14.	Photographer/Video Editor	PPS-6	33	Bachelor's degree in any subject from HEC recognized University. At least 3 years of relevant experience with National or International firms. Ability to use video editing softwares. Knowledge of 3D animation will be an added advantage.	1
15.	Driver	PPS-2	30	Middle standard examination Valid Driving License Familiar with Traffic Rules and Regulations Experience preferable	4
16.	Naib Qasid	PPS-1	30	Middle standard examination with good moral character	6

Terms & Conditions:

- o Detailed Terms of Reference (TORs) and prescribed Job Application Forms (for respective scales), are available at www.mst.gov.pk; and can also be obtained from the below mentioned address during office hours.
- o Only the Applications submitted on the prescribed Job Application Forms (for respective scales) and complete in all respects shall be admissible.
- o Degrees / Certificates must have been obtained from HEC recognized institutions.
- o Experience means the experience gained after obtaining the minimum required qualification.
- o Only shortlisted candidates will be called for test/ interview; for which the criteria adopted by the competent authority cannot be challenged.
- o No TA/DA will be admissible for test/interview.
- o Those already in Government Service shall apply through proper channel and will have to produce departmental NOC at the time of interview.
- o Government employee, if selected on a project post, will have to resign from Government Service before appointment against project post.
- o Name of Post and Scale should be clearly marked on the Envelop. Applications should not be folded and should be submitted in sealed A-4 Envelop.
- o Applications, on prescribed Job Application Forms (only), must reach the following address within 15 days of the publishing of this advertisement. The supporting documents or further details will be required at later stage. Any applications submitted by hand or received after due date will not be entertained.

Account Officer (DB) PID(i)2717/21
Ministry of Science and Technology
 1- Constitution Avenue, Sector G-5/2, Islamabad; Phone: 051-9207131

