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Sefam Pvt Ltd Jobs | Lahore Jobs | Punjab Jobs | Senior Accounts Executive Jobs

Description

Sefam Pvt Ltd Invites applications from Pakistani Nationals for the following Positions

Responsibilities

- Senior Accounts Executive

Contacts

Sefam pvt LTD (Kaysaria/Leisure club) requires profile for the position of Senior Accounts Executive

Education: ACCA/ICMA/MBA/M.COM

Experience: 7-8 years

Job Description:

- 1) preparation of monthly management accounts
- 2) Variance analysis of monthly accounts with budget and historical data
- 3) Assistance in preparation of annual budget and it's tracking on regular basis
- 4) Preparation of reporting of various management reports on daily & weekly basis
- 5) Supervision of payment plan including verification of all types of payments
- 6) communication with vendors for verification purpose
- 7) daily tasks of accounts function

Must have knowledge of ERP software.

Interested candidates may apply at career.sefam@gmail.com

Please mention the position in subject line.

Hiring organization

Sefam Pvt Ltd

Employment Type

Full-time

Industry

Sefam Pvt Ltd

Job Location

Sefam Pvt Ltd, Lahore, Punjab, Pakistan

Date posted

January 6, 2022

Valid through

21.01.2022