



<https://jobs.baaghitr.com/job/the-city-school-lahore-jobs/>

The City School Lahore Jobs | Admin Jobs | Teaching Jobs

Description

The City School Lahore invites applications from Pakistani Nationals for the following positions.

Vacant Positions

1. GM Information Technology
2. Head of Administration
3. GM Supply Chain
4. GM Design & Construction
5. Head of Strategy & Business Development

[Qarshi University Lahore Jobs 2021](#)

[Levi Strauss & Co | Levi's Lahore Jobsz](#)

Qualifications

The aforesaid Job announcement is published in **The Nation Newspaper**. Last date to submit the applications is **October 4, 2021**. For more details about the vacancies, Please see below Job Advertisement for job descriptions, job requirements (e.g. experience, qualification, and age limit), and other perks and privileges' offered by the department.

[Ministry of Climate Change, Islamabad Government of Pakistan Jobs](#)

[Honda Atlas Cars Pakistan Jobs 2021](#)

Contacts

Hiring organization

The City School

Employment Type

Full-time

Industry

Education / Teaching

Job Location

City School, 54000, Lahore, Punjab, Pakistan

Base Salary

PKR 1 - PKR 1

Date posted

September 29, 2021

Valid through

05.10.2021



The City School

We are a leading multi-national organisation in Pakistan with a presence in Saudi Arabia, UAE, Malaysia, and Philippines and seek to fill the following positions.

1. GENERAL MANAGER INFORMATION TECHNOLOGY

- To assist the Head of Information Technology in managing the IT teams across the network.
- To take the lead in designing and implementing the IT strategies to support business needs.
- To manage the IT Infrastructure and the software development team responsible for in-house development and support activities.
- Familiar with Education Technology and its related concepts.

2. HEAD OF ADMINISTRATION

- To develop and implement strategy for efficient administration and security of the company.
- To manage Company transport, janitorial services, and general repair and maintenance of the organisation's assets.
- To oversee the acquisition of properties, provide administrative support to all departments and manage protocol duties.

3. GENERAL MANAGER SUPPLY CHAIN

- To efficiently plan and prepare budgets for procurement.
- To plan and execute relevant purchasing activities to ensure timely supply.
- To coordinate with internal departments and establish periodic needs of goods and services.
- To implement best practices in procurement and supplier/vendor management.
- To plan and implement efficient management of logistics, distribution and warehousing.

4. GENERAL MANAGER DESIGN & CONSTRUCTION

- Leading company-wide design, construction and repair/maintenance activities for all projects.
- Conducting financial, technical and operational aspects of construction/renovation projects.
- Periodic monitoring of projects performance and ensuring timely completion.

5. HEAD OF STRATEGY & BUSINESS DEVELOPMENT

- Meeting assigned targets of admissions, withdrawals, and recovery.
- Managing business growth through marketing, branding and a customer-centric approach.
- Ensuring team building by recruiting quality human resource and meeting financial targets.
- Driving strategic objectives and growth of schools in the region.
- Achieving financial targets and maintaining healthy P&L trends.

All candidates are required to have:

At least a master's degree in the relevant field from a reputed local or international university and a minimum of 10 years' experience. Excellent leadership, communication and interpersonal skills are required. Computer proficiency is a pre-requisite for all positions.

All positions are Lahore based except position # 5.

We offer market based salary and career growth opportunities.

Interested candidates may send their CV to: recruitment@csn.edu.pk no later than 4th October, 2021